



# Water Cleanup Kit

## Higher Education Version

Water Cleanup Kits are critical to quickly responding to and mitigating a water loss event. Consider placing at least one Water Cleanup Kit in every janitorial/housekeeping room in every building, plus stationing additional carts in larger facilities, such as gymnasiums, indoor sports arenas, performing arts centers, as well as buildings that have experienced frequent leaks or spills.

### Kit Contents

- ☐ **Water “cart”:** a 30- to 50-gallon trash can with a lid and wheels both stores the kit contents and functions as a place to collect water during a cleanup.
- ☐ **Shop vacuum:** 3- to 5-gallon capacity that fits in the water cart.
- ☐ **Portable water pump or a “puddle pump”:** used to quickly move larger quantities of water out of the area.
- ☐ **Garden hose:** 25' is recommended.
- ☐ **Shark bite caps:** quickly seal pipes to stop the flow of water.
- ☐ **GFCI extension cord:** at least 25' to power the shop vac and pump.
- ☐ **Sprinkler head shutoff tool:** two to three clamp style or sprinkler wedges.
- ☐ **Spare rags, towels, absorbent pads.**
- ☐ **Push broom with squeegee attachment.**
- ☐ **Wet area signage.**
- ☐ **Flood barriers and/or flood bags** to create barriers.
- ☐ **Lay flat duct, plastic sheeting, and vinyl/duct tape** to cover equipment and divert the flow of water.
- ☐ **Copy of WDPReP in clear plastic sleeves.**
- ☐ **Special Systems shut down procedures (as necessary), including:** Step-by-step instructions on how to turn off domestic water system; how to turn off fire pump and fire sprinkler system; and how to turn off heating and cooling piping systems.

### Labeling

Kits should be clearly labeled “WATER CLEANUP KIT” or “EMERGENCY WATER RESPONSE KIT” on the lid and sides so they can easily be identified and not mistaken as waste bins.

### Replenishment

Water Cleanup Kits should be regularly inspected and replenished; the Kit Contents list below should be added to each Kit to aid in confirming all contents are available. Consider using clear plastic sleeves to protect the paper from moisture and wear.